

## **AusIMM General Regulations 2018**

*As amended with approval from the Board*

### **These Regulations**

#### 1. Commencement

- a. These Regulations are the *AusIMM General Regulations 2018* and commence on 1 January 2018.

#### 2. Interpretation

- a. In these Regulations, words and expressions have the same meanings as in the Charter and By-laws.

### **Management**

#### 3. Management of the AusIMM

- a. The Board delegates the management of the AusIMM to the Chief Executive Officer.
- b. The Chief Executive Officer will provide the Board with regular reports of management risks, opportunities and activities.
- c. The Chief Executive Officer may delegate or assign his or her powers to staff or office bearers.

#### 4. Financial management

- a. The Board must approve the annual budget for the AusIMM.
- b. The Board must approve any unbudgeted capital expenditure.
- c. The Board must approve payment authorities for the AusIMM.
- d. The Chief Executive Officer will provide centralised oversight of the financial operation and management of branches, societies, student chapters, networks and committees as published in the *AusIMM Governance Manual*.

### **Sub entities and constituent bodies**

#### 5. Branches

- a. As noted in By-law 30.1(a), Branches are divisions of members defined by their geographic location.
- b. The Branches of the AusIMM are listed in Attachment A.
- c. Only one Branch may exist in each geographical area. These areas are defined by the Board and noted in Attachment A.
- d. Members may petition the Board to amalgamate or subdivide an existing Branch or Branches. Such requests must have the written support of at least 20 members of each of the impacted branches.
- e. The Board will have the final say in the amalgamation, formation, subdivision or cessation of Branches.
- f. Branches will provide guidance and support to Student Chapters within their geographic region.

#### 6. Student Chapters

- a. As noted in By-law 30.1(b), Student Chapters are divisions of Student members defined by their geographic location.
- b. The Student Chapters of the AusIMM are listed in Attachment B.
- c. Student Chapters will engage with their local Branch and, with Board approval, may elect to become a subcommittee of a Branch.

#### 7. Societies

- a. As noted in By-law 30.1(c), Societies are divisions of membership based on interest in a particular professional area of practice.
- b. The Societies of the AusIMM are listed in Attachment C.
- c. Only one Society may exist to cover each area of interest. These areas are defined by the Board and noted in Attachment C.
- d. Members may petition the Board to amalgamate or subdivide an existing Society or Societies. Such requests must have the written support of at least 20 members of each of the impacted Societies.
- e. The Board will have the final say in the amalgamation, formation, subdivision or cessation of Societies.

## 8. Congress delegates

- a. In accordance with By-law 27.1, each Branch, Society, Committee and Taskforce is entitled to one voting delegate at Congress each year.
- b. Student Chapter representatives are encouraged to attend Congress in an observer capacity.
- c. Student Chapters must appoint one representative to be a formal voting delegate on behalf of all Student members. If the Student Chapters cannot agree on a single voting delegate, the Board will appoint that delegate from eligible Student Chapter representatives.

## Membership

### 9. Eligibility

- a. Membership of the AusIMM is available to professionals and practitioners in the resources industry and in government, academia, research organisations and associated industries. Eligibility requirements vary according to the categories, or grades, of membership as detailed in clauses 9(b) to (k).

#### Fellow

- b. Applicants for the grade of Fellow must meet the requirements for the grade of Member and either: have at least ten years of professional experience, at least five years of which have been at senior management or executive level; or have held a position of senior responsibility for a period of at least 15 years during which time they have achieved distinction through personal contribution to science or industry.
- c. Additionally, Fellow membership may be recommended by an AusIMM Board member and the AusIMM President and invited by the Chief Executive Officer for any person of significance within the resources or associated industries.
- d. The Board may confer upon any member the title of Honorary Fellow. The rights of an Honorary Fellow are the same as those of a Fellow as per By-law 8.1.

#### Member

- e. Applicants for the grade of Member must hold a tertiary degree or equivalent and have at least five years of professional experience.
- f. Where an applicant does not hold a tertiary degree, ten years of professional experience accompanied by relevant training and/or education is considered to be equivalent for the purposes of clause 9(e).

#### Associate, sub-classification, New Professional AAusIMM(NP)

- g.
  - i. Associate membership is open to any person with an interest in the resources sector.
  - ii. A sub grade of Associate known as Associate (New Professional) is available to New Professionals with an undergraduate degree and have between 3-5 years of professional experience or post graduate students who have between 3-5 years of professional experience.

#### Graduate

- j. Graduate membership is available to undergraduate students upon their graduation, graduates in the first two years of their career and postgraduate students with less than two years industry experience.

#### Student

- k. Applicants for the grade of Student member must be undertaking study in their first tertiary degree and must not be eligible for any other grade of AusIMM membership.

## 10. Applications

- a. Membership applications must be received in the form described on the AusIMM website, as amended by the Board from time to time.
- b. The Board reserves the right to refuse an application at their discretion where insufficient information is supplied or where there are concerns regarding the professional standing of the applicant. The Board may delegate this authority to the Chief Executive Officer or any other staff member.
- c. All applications must include a declaration from the applicant stating that they will continue their professional development and comply with the AusIMM Charter, By-laws, Regulations, Code of Ethics and other Professional Codes as prescribed by the Board.
- d. Applications must include information supporting an applicant's claims to eligibility for the applicable grade of membership as outlined in clause 9. Supporting information required for each grade is detailed in clauses 10(e) to (h).

### Fellow

- e. Fellows eligible under clause 9(c) are not required to provide supporting information. Supporting information required by the AusIMM for all other Fellow applications includes:
  - i. proof of identity
  - ii. proof of degree qualifications
  - iii. a record of professional experience (in the form of a CV or similar document/s)
  - iv. a summary showing at least five years of senior responsibility
  - v. the support of at least three current AusIMM Members or Fellows, at least two of whom must be Fellows or Honorary Fellows.

### Member

- f. Supporting information required by the AusIMM for Member applications includes:
  - i. proof of identity
  - ii. proof of degree qualifications
  - iii. a record of professional experience (in the form of a CV or similar document/s)
  - iv. contact details of two referees who meet the requirements outlined on the AusIMM website.

### Associate

- g. Supporting information required by the AusIMM for Associate applications includes:
  - i. proof of identity
  - ii. a record of professional experience (in the form of a CV or similar document/s)
  - iii. For Associate sub grade; Associate (New Professional), proof of degree qualifications upon request

### Graduate

- h. Supporting information required by AusIMM for Graduate applications includes:
  - i. proof of identity
  - ii. a copy of a CV or LinkedIn profile URL
  - iii. proof of degree qualifications upon request

### Student

- i. Supporting information required by the AusIMM for Student applications includes:
  - j. proof of identity
  - ii. proof of enrolment in a tertiary program.

## 11. Admission

- a. Members who are admitted to the Register of Members will be admitted at the highest grade for which they are eligible based on information supplied during the application process.
- b. Members who are admitted to the Register of Members will receive a membership certificate on request; this applies to all grades other than the grade of Student.

## 12. Subscriptions and fees

- a. The Board will set subscription fees for each category of membership on an annual basis.
- b. A membership subscription is valid for 12 months from time of joining.
- c. The Board may introduce fees for additional products and services as it deems necessary.

- d. Where subscriptions remain unpaid for a period of three months, the Board may suspend an individual's membership.
- e. Where a member remains suspended as a result of unpaid fees, for a period of more than three months, the Board may consider that member to have resigned in accordance with By-law 10.2.

#### 13. Records

- a. Records of membership will be held by the AusIMM in accordance with By-law 42. These records will be maintained by AusIMM and are available for secure update by members electronically.
- b. The AusIMM will publish on its website a Privacy Policy outlining the parameters for protection and disclosure of membership records and contact information.
- c. Membership records will include options for recording individual preferences relating to disclosure and use of membership information.
- d. Members are responsible for ensuring that the AusIMM is provided with a current and complete address – postal, electronic or both – for the issuance of notices.
- e. If the record of a member's address is found to be inaccurate, the AusIMM will make reasonable effort to identify an accurate address for that member.
- f. Notices may be sent by post, by electronic means or a mixture of both as long as reasonable effort is made to ensure all eligible members have an opportunity to receive such notices.

### **Professional accreditation**

- 14. Regulations for the AusIMM's Chartered Professional Program are available in a separate document entitled *AusIMM Chartered Professional Regulations*.

### **Professional conduct**

- 15. Regulations for Professional Conduct are available in a separate document entitled *AusIMM Professional Conduct Regulations*.

### **Attachment A – Current list of AusIMM Branches**

Adelaide Branch  
Broken Hill Branch  
Central Qld Branch  
Central Vic Branch  
Cobar Branch  
Darwin Branch  
Far North Queensland Branch  
Hunter Region Branch  
Illawarra Branch  
Kalgoorlie Branch  
Lachlan Branch  
Melbourne Branch  
New Zealand Branch  
North Queensland Branch  
North West Qld Branch  
Perth Branch  
Roxby Downs Branch  
Southern Queensland Branch  
Southwest WA Branch  
Sydney Branch  
Tasmania Branch

### **Attachment B – Current list of AusIMM Student Chapters**

Adelaide Student Chapter  
Ballarat Student Chapter  
Canberra Student Chapter  
Curtin Student Chapter  
Hunter New England Student Chapter  
Illawarra Student Chapter  
Kalgoorlie Student Chapter  
Melbourne Student Chapter  
North Queensland Student Chapter

Southern Queensland Student Chapter  
Sydney Student Chapter  
(USYD) Sydney Student Chapter  
(UNSW) Sydney Student Chapter  
Tasmania Student Chapter  
UWA Student Chapter  
New Zealand Student Chapter

**Attachment C – Current list of AusIMM Societies**

Consultants Society  
Geomechanics Society  
Geoscience Society  
Health and Safety Society  
Metallurgical Society  
Mining Society  
Social and Environment Society