Dear (Manager's Name),

I’m interested in attending AusIMM’s Metal Accounting Professional Certificate, which commences [add date].

I believe it is essential I attend this online course to learn how to accurately track and estimate metal production, for my own professional development and career growth, and to enhance my job performance.

**AusIMM**

AusIMM is the peak body for people in the resources sector, offering outstanding professional development opportunities including world class mining conferences, leadership events and globally-recognised online courses.

**Metal Accounting Professional Certificate**

Here are some of the skills and knowledge I will gain by attending this course:

* A comprehensive understanding of diverse techniques and methodologies for accurate metal production tracking.
* The principles of the AMIRA P754 Code of Practice for Metal Accounting.
* Strategies for precise transparent metal accounting with real-world examples.
* Improved ability to contribute to corporate governance, workflow efficiency, and financial forecasting.
* Insights into limitations, variability, and risks in metal accounting systems.
* Skills to improve mineral processing plant design, mine production, and resource and financial planning and more.

Please find more information about the course here:

<https://www.ausimm.com/courses/professional-certificates/metal-accounting>

The cost for the Professional Certificate is (*copy the relevant price from the table below. If you are not already an AusIMM member, the member bundle is the best value option).*

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| --- | --- |
| AusIMM member | A$2775 (incl. GST) |
| Member bundle\* | A$3031 (incl. GST) |
| Non-member | A$3625 (incl. GST) |
| Group training | A discount of 10% is available for groups of 3 or more participants from the same organisation who enrol for the same course intake in a single booking. |

\*As a member, I will have access to exclusive benefits, including discounted technical conferences and courses, the OneMine digital library, community of interest chapters, member-only newsletters and the opportunity to become a Chartered Professional. [Discover all benefits here.](https://www.ausimm.com/communities/membership/member-benefits/)

I look forward to your favourable consideration of this request.

Kind regards,

**Name**

**Title**